

NOTES FOR AUTHORS

“*Acta Biologica Universitatis Daugavpiliensis*” publishes original papers on all aspects of biological research, particularly focusing on the questions related to the fauna, flora, vegetation, biogeography, taxonomy, ecology and conservation biology.

“*Acta Biologica Universitatis Daugavpiliensis*” will accept papers (up to 30 pages of A4 format) and short reports (up to 6 pages of A4 format); papers on research methodology (up to 6 pages of A4 format); bibliography reviews (up to 6 pages of A4 format); papers on didactics (up to 6 pages of A4 format), as well as other materials. If the material to be published exceeds the prescribed volume, the authors are requested to previously contact the Editor in chief.

Priority will nevertheless be given to the articles on taxonomy, and description of new species.

Faunistic papers should include important information about the distribution of the studied species, distribution of the newly found ones, etc. The authors are kindly requested to respect and follow the recommendations and requirements of “The International Code of Zoological Nomenclature” .

All submitted articles need to be written in **English** and sent by e-mail to the Editor in chief. Every article, pictures or table should be sent as a separate file. Format requirements: **MS Word, Font: Times New Roman, 10, Line spacing: single (1), blank line between paragraphs, no first-line indent.**

All papers submitted are reviewed by at least two anonymous experts, after which they are sent to the authors for proof-reading. Papers, which are written in inadequate English, containing out-dated or irrelevant information, or failed to meet the notes for authors are not accepted for publication.

Recommended Check-list for writing a paper: **Title, Author’s full name(s), Abstract (not more than 300 words), Key words (not exceeding the length of a line), Full address, including an e-mail address, Text of the paper.** It is recommended to divide the body of the text into the following chapters: **Introduction, Material and Methods, Results, Discussion, Conclusions, Acknowledgement, References.**

In the text, quotations should follow one of the models below: **A. Barševskis (1999); (Barševskis 1999); (International ... 1985); (Telnov & Kovalevsky 1996, Telnov et al. 1997).** All the sources referred to in the text must be included in the References in the alphabetical order, by the author’s surname (s) or by the title (the first, second, third, etc. letter if the title).

Sub-titles in the paper should be separated by two intervals from the previous text, and by one interval from following text. They should not be numbered or marked in any other way. Sentence case is used for them.

The scientific names of species and genera are written in *italics* both in the text and in the paper title, whereas in the Reference entry, normal characters must be used. Names of authors and the year of taxa description should be written in sentence case everywhere in the text. Abbreviations, which are not commonly known, must be explained. The scientific name of a species or genus is to be followed by a full name of its author and the year of its description E.g.: *Notiophilus aquaticus* (Linnaeus, 1758) or *Notiophilus germinyi* Fauvel, 1863).

Sample References:

Barševskis A., Savenkovs N. 1992. *Jaunas un mazpazīstamas vaboļu sugas Latvijas faunā (New and rare species of beetles in fauna of Latvia). Daba un muzejs, 4: 17 – 19. (In Latvian; abstract in English).*

International Code of Zoological Nomenclature. 1985. 3rd ed., Int. Trust Zool. Nomencl., London: 1 – 3.

Lawrence J.F., Newton A.F. 1995. *Families and subfamilies of Coleoptera (with selected genera, notes, references and data on family-group names). In: Pakaluk J., Slipinski S.A. (eds.): Biology, Phylogeny, and Classification of Coleoptera. Papers Celebrating the 80th Birthday of Roy A. Crowson. Vol. 2. Warszawa. Pp. 779 – 1006.*

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